

JOB POSTING

THIS AD IS FOR CUPE UNIT 2 positions.

You must be a registered Student at Trent University in order to apply.

The Department of **Physics & Astronomy** invites applications for **CUPE 3908 Unit 2 Proctors** for the 2024-2025 academic year. Positions are at various times during the 2025WI term.

The hourly rate of pay is in accordance with the CUPE 3908 Unit 2 Collective Agreement and is \$18.71/hour for Proctors.

Proctor or invigilator shall be defined as an enrolled Trent University Student whose assigned duties are aiding Course Instructors in the administration of exams by:

- Handing out blank exam booklets before the exam;
- Collecting unused exam booklets after the exam;
- Being present in the exam room for the scheduled duration of the exam.
- Being aware of Trent's academic integrity policies.

Qualifications:

- Experience with the course content preferred
- Experience invigilating preferred
- Current Trent student

Application:

Applicants should send a:

- Resume
- Cover letter stating which courses they are interested in invigilating.

Submit Application to:

Bill Atkinson, Acting Chair of the Department

Physics & Astronomy

physicsjobs@trentu.ca

Enquiries may be directed to Colleen Berrigan by;

E-mail: physics@trentu.ca or by phone: 705-748-1011 ext. 7715

Deadline for receipt of applications **Thursday, January 30, 2025.**

All positions are subject to budgetary approval by the Dean's office.

THIS AD IS FOR RETURNING TRENT STUDENTS ONLY