



Office of Research and Innovation

Suite 344 Gzowski College –
Symons Campus Peterborough,
Ontario, Canada K9J 7B8
705.748.1011 x7866

**Application for Foreign
Visiting Scholar**

All fields in this form must be filled out before submission. If not applicable, please write N/A.

Worker Information:

Family Name: _____ Given Name: _____

Gender: _____ Date of Birth (DD/MM/YY): _____

Country of Birth: _____

Country of Residence: _____

Citizenship(s): _____ Passport #: _____

Job Offer Details:

Job Title: _____

Start Date (DD/MM/YY): _____ End Date (DD/MM/YY): _____

Expected Duration of Employment: _____ NOC Code:¹ _____

Address of primary physical job location: _____

Postal Code: _____ City: _____ Province: _____

Supervisor Information:

Name: _____ Email: _____

Address: _____ Office Number: _____

Postal Code: _____ City: _____ Province: _____

Phone Number: _____

Minimum Education Requirements:

¹ National Occupation Classification Code: <https://noc.esdc.gc.ca/>

Main Duties of Job (please complete this box even if this is unpaid appointment):

Other Training Required:

Experience and skills required to complete the job duties:

Provincial/Federal certification, licensing or registration requirements for the job:

Wage and Benefits:

		Type of Wage			
Hourly	Hourly Wage: \$ _____	Salaried	Annual Salary: \$² _____		
Any Overtime Pay:	Yes _____	No _____	If Yes, Rate: _____		
Starts after how many Hours: _____					
Hours of work					
Per Day: _____	Per Week: _____	Per Month: _____			

² Legislated benefits are 10.46%, and vacation is 4% [or 6% if greater than 5 years' of University service]. The salary entered above is the cost before vacation and legislative benefits. Please account for these mandatory expenses in your budget.

Alternative Compensation Scheme (if applicable):

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Benefits Offered? Details:

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There is a fee assessed by the government for these offers (\$230). Please provide an account number for the charge below:

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Emergency Contact Information:

Emergency Contact Address:	
Emergency Contact Telephone #:	

Academic Nature of Appointment:

Please outline the proposed academic nature of the appointment including details of fellowship, research assistantship, and/or part-time teaching positions:

Confirmation of space allocation:

Office space for the visitor is secured.³

Office space is not required.

³ Supervisors should contact Dean's Office/Science Facilities if they require assistance with securing office space for this appointment.

Proposed Plan of Research:

Attachments (attachments must be submitted with the application)

- Letter of Support signed by Department/Program Chair
- Curriculum Vitae
- Copy of Visa/Permit⁴

Signatures

Visiting Scholar

Date

Supervisor(s)

Date

Approval

Vice-President, Research and Innovation
or Authorized Representative

Date

⁴ The copy of the Visa/Permit may be submitted upon arrival at Trent University