

Confirmed by the Office of the School of Education: CS

Pending Budgetary Approval: Y

Emergency Posting in accordance with 5.05.03 (iv) of the Collective Agreement:

Posting Number: 24-1178

Posting Date: August 27, 2024

Closing Date: September 10, 2024

Position Title: Marker/Grader

Department/Program: School of Education

Course Number: EDUC 4673Y-A

Course Title: French, Intermediate/Secondary

Campus Location: Peterborough

Start Date: September 16, 2024

End Date: March 21, 2025

Hourly Rate (Incl. 4% vacation pay)*: \$24.46

Maximum Hours for Hourly Positions: 10

Projected Enrolment: 12

*Individuals with 5 years of continuous service receive 6% vacation pay

BRIEF DESCRIPTION OF DUTIES: The successful candidate will have responsibility for the marking and grading of student's assignments in accordance with the School of Education and Professional Learning practices.

Marker/Grader shall be defined as an individual who prepares for and completes the marking and/or grading of the work of students in a course, tutorial/workshop or lab. Duties related to the position, which shall be in accordance with University and departmental practices, shall be determined by the person(s) who has (have) principal responsibility for the course. Such duties normally include preparation based on course materials; marking and/or grading of lab reports, assignments, tests, exams and essays, including commenting upon students' work as required.

QUALIFICATIONS:

- Recent directly related classroom experience is required.
- A current Ontario Teaching Certificate and a completed Masters Degree or equivalent is preferred.

APPLICATION PROCEDURES:

- Submit letter of application clearing stating course and posting number and contact information at the top with a C.V.
- Names of two references
- The letter should also include employment status for September 2024 (e.g. School board employment, retiree, etc.)

Please forward application and documentation to: educationpostings@trentu.ca

The detailed terms and conditions of employment in relation to this position are in accordance with an existing collective agreement between the University and the Canadian Union of Public Employees, Local 3908.

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication, please contact Christine Salo, Operations Manager, School of Education christinesalo@trentu.ca
All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.