



## Position Vacancy (Limited Term Appointment)

### Learning & Liaison Librarian: Critical Making & Digital Technology

Trent University  
Peterborough, Ontario

Trent University Library and Archives invites applications from self-directed, innovative, and collaborative librarians for the position of **Learning & Liaison Librarian: Critical Making & Digital Technology**. This in-person opportunity will be a limited term 1 year appointment covering a sabbatical leave, commencing **August 1, 2024**. The position is based in the Bata Library on the Peterborough Campus, and the incumbent will also be active on the Trent Durham GTA Campus in Oshawa as required. This position is subject to budgetary approval.

Trent University is one of Canada's leading primarily undergraduate universities. Trent's Peterborough campus boasts award-winning architecture in a breathtaking natural setting on the banks of the Otonabee River, just 90 minutes from downtown Toronto, while the Durham GTA campus offers a close-knit community, conveniently located in Oshawa, 40 minutes from downtown Toronto. Consistently recognized nationally for leadership in teaching, research and student satisfaction, Trent attracts excellent students from across the country and around the world.

Trent University Library and Archives provides collections and services fundamental to academic success, innovation, the advancement of knowledge, and lifelong learning. With a team of 9 professional and 22 support staff, the Library and Archives collaborates with multiple stakeholders to support the academic mission of the University.

The **Learning & Liaison Librarian** is a member of the Library and Archives professional team, reporting to the University Librarian. Librarians are members of the Trent University Faculty Association (TUFA). This limited term appointment includes a competitive benefits package, paid vacation entitlement and professional expenses funding.

#### POSITION DESCRIPTION

We are seeking a dynamic and innovative Librarian to join our team, who will play a pivotal role in shaping the learning experience within our academic community. The successful candidate will be responsible for **learning and liaison services** within an assigned portfolio of disciplines in the Humanities and Social Sciences, providing essential **instructional support, collection development, reference and research**

**consultation services**, and **outreach**. This role requires a proactive approach to fostering relationships with faculty, as well as undergraduate and graduate students to support teaching, learning and research across disciplines.

The Librarian will **develop and deliver services and programs** in our state-of-the-art **critical making studio**. This involves facilitating hands-on learning and creation opportunities using advanced **makerspace equipment and technology**, including 3D printing, sewing and embroidery, precision cutting, photo, audio and video capture and editing equipment and software. The ideal candidate will bring a blend of technical expertise, creativity, and a passion for education to support creative and cross disciplinary engagement with library spaces, services and resources.

### **Duties and Responsibilities:**

#### Learning & Liaison:

- Provide learning and liaison services to several academic departments in the Humanities and Social Sciences, including: discipline-specific information and digital literacy instruction; collection development; reference service and research consultation with students and faculty; outreach and liaison to enhance engagement with library services and collections;
- In co-ordination with colleagues, support course instructors in facilitating access to course readings;
- Work with colleagues to adopt educational technology to enhance the library's teaching and learning goals;
- Work in collaboration with faculty, instructors, and library colleagues to determine the best approaches for pedagogical and instructional design;
- Work with colleagues across campus on initiatives related to information literacy and student programming;
- Participate on committees and working groups related to instruction and communication.

#### Critical Making Studio:

- Animate Library spaces with co-curricular and curriculum-integrated programming for students, faculty, and staff that foster fluency with digital and critical making tools and technologies;
- Develop and facilitate initiatives, programming, and events that promote the use of Odette Critical Making Studio tools and resources by members of the Trent University community;
- Collaborate with faculty and instructors on the design and implementation of curricular integration of critical making tools and practices across the disciplines;
- Train users from across the disciplines in the safe use of critical making equipment, technology and software; Develop and update training materials and procedures; Adhere to safety requirements and practices in the lab environment;
- Plan, implement and evaluate programs and services that meet the changing needs of the Trent University community by building partnerships with academic, student service and administrative units across campus;

- Engage in proactive outreach and engagement across the institution to promote creative spaces and maker resources;
- Support library and archives digitization services, develop and refine workflows; train staff and students on the use of digitization equipment and software; troubleshoot hardware and equipment;
- Indirect supervision of Library Innovation Hub Technologist.

### Scholarly and Professional Duties

The successful candidate will be entitled and expected to accept a fair and reasonable share of administrative responsibilities through participation as requested in Library Committees and take an interest in and contribute to the shaping of general library policy. The candidate may have opportunities to take an interest in and make contributions to the profession at large, research, or university teaching.

### QUALIFICATIONS

#### Required Professional Expertise

- A Master's degree in Library and Information Studies from an ALA-accredited institution or equivalent;
- Experience working in academic libraries;
- Knowledge of service models to support student engagement and learning;
- Knowledge of a variety of delivery methods and education technologies to support instructional and student learning needs;
- Knowledge of best practices in communicating with faculty to advocate for the library and support their teaching and research;
- Demonstrated experience providing reference and library instruction services, including presentations and instruction in online and in-person settings;
- Knowledge of collection development practices;
- Experience and enthusiasm for making, crafting, creating, using digital and analog technology and tools, including experience with one or more of: 3D printing, sewing and embroidery, digital photo, audio and video creation and editing, and/or multimedia creation;
- Demonstrated ability to learn to use new technology equipment;
- Ability to effectively translate technical information for non-technical audiences across the disciplines.

#### Preferred Professional Expertise

- Demonstrated experience using Adobe CreativeCloud, Capture One CH, and Mac computers;
- Demonstrated experience digitizing print material using digitization equipment and software, including Adobe Lightroom, Acrobat, and ABBYY finereader;
- Demonstrated technical troubleshooting skills and/or creative problem solving;
- Demonstrated application of digital research methodologies, tools, and approaches within a makerspace, data visualization, or other comparable environments;

- Demonstrated ability to provide digital research and consultation services to researchers with varying levels of technical expertise;
- Experience developing, delivering and evaluating programs and services for diverse audiences, including outreach and engagement with stakeholders;
- Knowledge of digital preservation and data management best practices;
- Knowledge of media production workflows;
- Knowledge of rights management, intellectual property, Creative Commons licensing, and fair dealing issues as they relate to creative works and scholarly publishing/author rights (in the Canadian context);
- Knowledge of accessibility and universal design principles and practices such as captioning, web standards, transcription, plain language, and/or annotation.

#### General Competencies

- Ability to interact productively and work collaboratively with diverse colleagues and stakeholders;
- Aptitude for adapting to new responsibilities and environments, independent learning, and engagement with technology and software;
- Ability to handle multiple priorities, tasks, and projects;
- Excellent communication skills;
- Strong analytical and creative problem-solving skills.

#### SALARY & BENEFITS

It is anticipated that the appointment will be made at the rank of Librarian I, with an annual salary range of \$91,174 to \$101,253. The position includes a competitive and comprehensive benefits package.

#### APPLICATION PROCEDURE

Interested candidates must supply the following in **one (1) single PDF attachment**:

- a covering letter of interest;
- curriculum vitae, which must include a statement of your citizenship;
- the names, email addresses and telephone numbers of three professional references.

The Library hiring process involves evaluating applications against the qualifications listed above. Applicants are encouraged to explicitly indicate in their application how their skills and experiences support the professional expertise and competencies qualifications listed above.

A completed [Trent University Self-Identification Form](#), which may be submitted as a separate attachment, is required. All responses are confidential.

Candidates should apply in confidence by email to: [libraryadministration@trentu.ca](mailto:libraryadministration@trentu.ca) attention Emily Tufts, University Librarian.

**Applications must be received by no later than 4:00 p.m. on Monday, July 15, 2024.**

Trent University is actively committed to creating a diverse and inclusive campus community. Trent regards equity and diversity as an integral part of academic excellence and is committed to accessibility for all employees. We encourage applications from women, persons with disabilities, Indigenous peoples, racialized people, persons of minority sexual orientation or gender identity, and others who may contribute to the further diversification of ideas and enrichment of our community. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication, please contact [libraryadministration@trentu.ca](mailto:libraryadministration@trentu.ca).

All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents of Canada will be given priority. Only selected candidates will be contacted.

*We respectfully acknowledge that we are on the traditional territory of the Mississauga Anishinaabeg. We offer our gratitude to First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.*