

Step 1

Entering Canada

All visitors to Canada require an entry document to enter. The document required is dependent on where the visitor is from and how they are travelling to Canada. Visit the [IRCC website](#) to determine which document your family member requires. Most visitors will require a temporary resident visa (TRV) which is often called a visitor visa or entry visa.

Step 2

Apply for TRV

If your family member requires a [TRV](#) to enter Canada, they can apply online through the [IRCC Portal](#) or the [IRCC Portal - new version \(if eligible\)](#) and you will provide them with supporting documentation.

Step 3

How to apply

Once logged into [IRCC portal](#) or the [IRCC Portal - new version](#) > start an application > apply to visit, study or work in Canada as a temporary resident > start application.

Step 4

When to apply

Application processing times are dependent on the country or territory in which the application is submitted. You can refer to the processing times on the [IRCC website](#). You will select temporary residence > visitor visa.

Step 5

Gather Trent documents

The documents you need from Trent for your family member's visa application:

- (1) Trent Convocation ceremony schedule > published each Jan on [convocation website](#)
- (2) If still studying, a Trent Verification of Enrollment
 - Undergraduate: myTrent > Register > International Immigration Letter
 - Postgraduate Certificate: myTrent > Register > International Immigration Letter
 - Graduate (Masters/PhD): myTrent > Academics > Verification of Enrollment

OR

- (2) If finished degree, a Trent completion notice

Step 6

Invitation letter

As part of the application, the applicant will require an "Invitation Letter". As the person inviting your family or friends to Canada, you will be responsible for writing this letter. IRCC has an outline of what should be included in the invitation letter [here](#).

Step 7

Additional documents

Visit the [IRCC website](#) for a detailed list of documents (including recommended documents) required for the visitor visa application. Some Canadian visa offices have additional requirements. Visit the [IRCC website](#) and select your country or territory from the drop-down menu (under the "Apply on paper" section). Select "Get documents" and then select "Visa office instructions". Confirm if additional documents or procedures are required for your office. You can review how IRCC assesses visitor visa applications [here](#).

Step 8

Complete application form

The free version of Acrobat Reader version 10 or higher is required to open the [IMM5257 application form](#). Find instructions on the [IRCC website](#) to download & complete the form.

Step 9

Learn about convocation

If you are inviting your family to your convocation ceremony, visit the [Trent convocation website](#) to learn more about the ceremony, guest info, FAQ's, etc.

Step 10

After applying

Visit the [IRCC website](#) to learn more about next steps after you apply and [how to prepare for arrival](#).

Need support?

If your family needs extra support with their application, they can connect with a [Regulated Canadian Immigration Consultant](#) or other [authorized representative](#).