CASSC Orientation Subcommittee
Meeting #1
Monday, October 21, 2024 (10-11AM)

# Agenda:

1. Call to Order – Quorum achieved
2. Approval of the Agenda
	1. Motion – Miguel
	2. Second - Kelli
3. Review of Robert's Rules and Voting Procedures
4. Introductions
	1. Melissa Fernandes – Chair
	2. Maeve Virgo
	3. Miguel Capilla Bagatella – TI
	4. Ashley Maschke – Advising
	5. Kelli Marshall – FPHL
	6. Diamond Akinbaleye – TISA
	7. Amelia Munday – Housing
	8. Bailey McArthur – Traill Cabinet
	9. Briar Jamieson – Wellness
	10. Jonathan Nayler – Otonabee Cabinet
	11. Sarah Ovens – TCSA
	12. Stephanie Muehlethaler – College Principals
	13. Yugad Nagra - Gzowski Cabinet
5. Review Terms of Reference & Amendments
	1. Kelli Marshal – change the word "aboriginal" to "indigenous"
		1. Second – Amelia Munday
		2. Vote: 10 for
	2. Amelia Munday – add Student Housing Coordinator as consultant – they do a lot of work for move-in day, will be cross over for several different points
		1. Melissa counter – do we need to vote on having them, can they just join the meeting
		2. Will change the consultant section to read that anyone who needs to be consulted can just join the meeting
		3. Second – Kelli and Miguel
		4. Vote: 10
	3. Briar – remove vote from SAS representative as they also live under the Wellness Centre vote
		1. Stephanie – Is it similar to why we have advisors on the committee along side the colleges since they have expertise
		2. Briar – will take it to the department and discuss
		3. Amelia – the expertise and lense carried by a SAS representative has been valuble over the last couple years
	4. Maeve – change term "co-chairs" to "facilitators"
		1. Second – Miguel
		2. Vote: 9
	5. Miguel – Change "Trent International Program" to "Trent International Department"
		1. Second – Kelli
		2. Vote: 9
	6. Amelia – Change "Residence Life Coordinator" to "Residence Life and Education Team Member"
		1. Second – Stephanie
		2. Vote: 7
	7. Melissa – Change from 2 principals to 1 principal voting
		1. Motion - Miguel
		2. Second - Stephanie
		3. Vote: 8
	8. Melissa – Add Trent University Native Association Representative as voting member
		1. Motion – Kelli Marhsall
		2. Second – Bailey
		3. Vote: 9
6. Presentation: Recap of Fall 2024 Orientation Week
7. Collection of Feedback through Online Form
8. Discussion on Stakeholder Feedback for Fall 2024 Orientation Week
9. New Business/Ideas for Improvement of Fall 2025 Orientation Week
	1. Kelli Marshall – Tipi Talks – fix some scheduling issues – for next year, don't schedule over other events and remind students that its not just for indigenous students
		1. Amelia – noticed some improper use of traditional spaces and educational Tipi
		2. Stephanie – There used to be a video that all groups had to watch, used to be like consent at trent
	2. Bailey – Traill could benefit from a second facilitator and more leaders – Budget considerations needed – revisit at the next meeting
	3. Miguel – Busses for Sunday and Monday – transit options for off campus students – transit not running past 6pm
10. Summary & Next Steps
	1. Housing looking for residence tour volunteers