

JOB POSTING

THIS AD IS FOR CUPE UNIT 2 positions.

You must be a registered Student at Trent University in order to apply.

The Department of **Biology** invites applications for **CUPE 3908 Unit 2 Academic Assistants** for the 2024-2025 academic year. Positions listed in this posting are for the **Winter 2025 term**.

The hourly rate of pay is in accordance with the CUPE 3908 Unit 2 Collective Agreement and may be found in Appendix A Wage Rates on page 57 of the [CUPE Unit 2 collective agreement](#) (subject to ratification).

Academic Assistant (AA) shall be defined as an enrolled Trent University student who does not currently hold a GTA, and who is not responsible for the overall evaluation of students in a lab or workshop group, assigning and marking of students' overall written and oral work in a course or principally responsible for conducting the lab or workshop; AA will work under the direction of a supervisor and will not work without oversight. Duties related to the position, which shall be in accordance with University and departmental practices, shall be determined by the person(s) who has (have) principal responsibility for the course. Assigned duties include the following: Demonstrating problem-solving and analytical techniques and related marking (e.g. Mathematics, Chemistry), Facilitating small group discussions and development of problem solving strategies (e.g. Environmental Studies, Indigenous Studies), Assisting students in laboratory settings (e.g. Biology).

Courses with Undergraduate Academic Assistant Positions:

- BIOL-1030H-A: Foundations of Cellular & Molecular Biology (PTBO)
- BIOL-1051H-A: Human Physiology (PTBO)
- BIOL-2070H-A: Cell Biology (PTBO)
- BIOL-2110H-A: Vertebrate Zoology (PTBO)
- BIOL-3250H-A: Microbiology (PTBO)

Qualifications:

- Prior demonstrated experience with the course content.
- Experience as a Student Lab Demonstrator or Academic Assistant considered an asset.
- Must be a current Trent University **Undergraduate** student in second year or above (first year students are not eligible to apply).
- Must be able to attend at least some of the scheduled lab times for the course(s) as outlined in the [Undergraduate Academic Timetable](#).

Application:

Applicants should send a

- A current resume (PDF or Word document)
- A copy of their latest Academic Summary (unofficial transcript)
- A copy of their Winter term course Academic Timetable (to determine scheduling availability) and list the lab sections they are available to attend in the application email.

Submit Resume to:

Department of Biology, biologyjobs@trentu.ca

Enquiries may be directed to Katie Horlock-Roberts at **biologyjobs@trentu.ca**;

Deadline for receipt of applications is Sunday November 24 at 11:59 PM. Positions will remain open until filled.

All positions are subject to budgetary approval by the Dean's office.

THIS AD IS FOR RETURNING TRENT STUDENTS ONLY