

**Lady Eaton College Cabinet
Minutes
March 19th, 2023
12:00 PM**



Present: Deondrae Thompson, Dante Pio, Beth Wallace, Karilin Wilson, Noah Edwards, Camryn Moerchen, Maria Buckle, Dee Carter, Aditi Midha*, Dyllan Scott, Nicholas Bholra, and Eden Cain*.

Public Present:

Regrets: Victoria Vanslyke.

Absent: Sarah Fluney, Alisha Gopinath, Maddy McKay, and Isabel Michaelson.

(Denotes electronic participation)*

1. Call to Order

Meeting is called to order at 12:12pm on Sunday, March 19th 2023.

2. Speakers Remarks Maria Buckle

Land acknowledgement: *We respectfully acknowledge that we are on treaty and traditional territory of the Mississauga Anishinabeg. We offer our gratitude to First Nations for their care for, and teachings about, our earth and relations. May we honour those teachings.*

3. Approval of Agenda

Motion: To approve the agenda for the March 19th 2023 Lady Eaton College Cabinet meeting.

Motioned by: Dee Carter

Seconded by: Karilin Wilson

Discussion: N/A

Motion unanimous, motion carries

4. Approval of Minutes

Motion: To approve the minutes for the March 5th 2023 Lady Eaton College Cabinet meeting.

Motioned by: Dante Pio

Seconded by: Deondrae Thompson

Discussion: N/A

Motion unanimous, motion carries

Motion: To approve the minutes for the March 6th 2023 Lady Eaton College Cabinet emergency meeting.

Motioned by: Noah Edwards

Seconded by: Nicholas Bhola

Discussion: N/A

Motion unanimous, motion carries

Motion: To approve the minutes for the March 10th 2023 Lady Eaton College Cabinet Annual General Meeting.

Motioned by: Noah Edwards

Seconded by: Beth Wallace

Discussion: N/A

Motion unanimous, motion carries

5. Presentations

a. Junior Common Room Couches - Noah Edwards

I. Presentation

- Noah provided a summary of the previous JCR Couches presentation.
- Noah proceeded to show the image of the Ceni Volcanic Gray Sofa.
- Noah mentions that the cushions are removable which may need to be sewn. Dee suggests cool frog patches.
- Noah explained the costs associated with the sofas. He explains why he chose the delivery option he did, and says that we will need to do some small assembly.
- He then proceeded to show the different possible colors of the couches.
- He doesn't think that it will cost \$500 for the plaque, but thought it was a safe amount.
- Dee has suggested that we do two of the same color, and one of a different color.
- Eden suggests coloured pillows for the couches. However, there was also concern that these might be stolen.

Motion: That the purchase of two Ceni Volcanic Gray Sofas and one Ceni Volcanic Lagoon Blue sofa from Article with the "Inside Room" delivery option, at a price of \$4482.71, and an associated plaque (Purchased By 2022-2023 Lady Eaton College Cabinet), up to \$500, drawn from the "Renovations/ Cabinet and College Joint Purchases" budget line, be approved.

Motioned by: Noah Edwards

Seconded by: Dee Carter

Discussion: N/A

Motion unanimous, motion carries

6. Minister Reports / Committee Reports

a. Ministers of Social AffairsDante Pio and Karilin Wilson

I. Formal Feedback

- The feedback from the formal review survey was shown on the screen.
- The feedback from the formal will be summarized in the Minister of Social Affairs transition report.
- Most people heard about the formal from social media and word of mouth. However, Dante mentions that although tabling was a small section of the pie chart, we sold most of our tickets through tabling.
- Most people bought tickets through e-transfers.
- Most people found that the ease of buying tickets and the price of tickets was reasonable.
- Most people would rather just have a ticket for both the dinner and dance than a ticket for just the dance or a ticket just for the dinner.
- Stick to the ticket prices next year. As well, we probably won't use Eventbrite next year even though we didn't use it this year.
- Some complaints regarding having to sign waivers twice.
- Most people thought the quality of food was good. Most people said to use the same caterer, although there was quite a decent section of people who chose otherwise. Quite a few complaints about the chicken that was served and that the dessert was too cold, which we can try to defrost in advance next year. A lot of people really liked the special drinks, so we will try to have them again next year. As well, we will make sure the mocktails are free again.
- Mid-reviews for the DJ.
- Very positive reviews for the photo booth.
- Overall people were pretty pleased with the formal.
- One person commented on wanting more time to dance. However, this might not be attainable.
- Some people liked the Chicken Bobber cheer, some didn't.
- People liked the raffle prizes, but we spent a lot of money on them.
- People didn't really like the decorations. Kari recommends that next year we spend more time and money on them. Dante says we kind of limited the decorations this year to make sure we could take it all down within an hour. Noah suggests that we do a couple of bigger decorations so that it's quicker to take down.

- The theme was chosen through student voting. However, not a lot of people cared for it. Dante suggests next year we start the theme vote a lot sooner and push the advertising for it a lot more.
- For the location, people liked the Social quite a lot. Dante believes this is because of the variety of entertainment it has to offer. Kari and Dante would recommend it for next year. A comment that has come up quite a bit is that people couldn't stay late at the Social.
- Dee and Noah suggest that we do the after-party formal Residence Council event in the PIT again next year. We can try to tie them in more next year and hopefully, the cabinet will try to contribute more to the after-party event next year. The after-party itself was quite successful.
- Comments that the strobe lights were too much.
- A comment suggested we push tables together next year so more people can sit together.
- Dee points out all the effort Kari and Dante put into the formal! Round of applause for them! :)

II. Orientation CASSC Subcommittee Meeting

- Deondrae will be speaking up at certain parts due to possible conflicts of interest.
- At the meeting, they discussed that orientation is a chance for incoming students to be welcomed to the university, meet other incoming students, learn about resources on campus, etc.
- They listened to what other universities do for their orientation week events.
- Trent did over 180 events during orientation week. This is most likely due to our unique college system.
- Dante went over the summary of the attendance for each of the main orientation week events:
 - 3765 new students, with 3,100 in Peterborough and 665 in Durham.
 - 1100+ came to Playfair, which is a big icebreaker event.
 - 1300+ came to Grand Finale.
 - 1400+ came to both Eaststock and Westaplooza.
 - 2800 (87%) partook in Informed Consent Waivers, which means that they have attended at least one event.
- Deondrae discussed the budget for orientation:
 - Each Orientation Week leader costs around \$360, which includes their leader shirts, leader bags, etc.
 - Last year, there were 162 leaders, which means that the total cost for all of the leaders was roughly \$58,320.

- This year, the projected Orientation Week fee is \$102.18.
- Last year, the Student Charge Fee was \$251,005, and this year, this will be \$275,976.
- Cabinets give \$12,000 for orientation.
- Food costs are increasing significantly due to food inflation costs increasing.
- A list of key orientation dates was shown:
 - Spring Orientation (For incoming students starting in the spring/summer semesters): April 26th-28th, 2023.
 - Summer Connect Launch: June 13th, 2023.
 - Summer Orientation Day (Virtual): July 15th, 2023.
 - Summer Orientation Day (In-Person): July 21st, 2023.
 - Bring it On: July 21st-23rd, 2023.
 - Bridge Program: August 10th-29th, 2023.
 - Summer Orientation Day (Virtual): August 11th, 2023.
 - Trent International Orientation Week Session: August 18th, 2023.
 - Pre-Arrival: August 22nd-24th, 2023.
 - Leader Training: August 29th-September 1st, 2023.
 - Orientation Week: September 3rd-9th, 2023.
- Kari notes that a lot of off-campus and mature student events weren't really run a lot, and suggests that next year they try to run more events for them.
- Beth asks: When leaders will be chosen? Dante answers: Most likely 'soon'.
- Maria asks that they follow up about the raw chicken they were served last year. Deondrae will make sure that this is brought up.
- Dyllan asks: Do we have to use Chartwells? As of right now, we do. Noah says that there will be a survey for possibly choosing a new service provider. There will be more discussion about that next year. 2023-2024 is the last year in Chartwell's contract. There may also be a difference in how the food services are delivered (perhaps like "an all-you-can-eat style" as opposed to buying specific things off the menu).
- Dyllan asks: How did the Seasoned Spoons start and if we could have more student-run dining options? Dante answers: You are allowed to eat anywhere on campus after orientation week.

b. Senior Senator.....Noah Edwards

I. Preview of the 507th Senate Meeting

- Undergraduate Studies Committee
 - This meeting is next Tuesday, none of this is official yet.

- New Gender and Social Justice Specialization in Critical Race Studies
 - Biology, Conservation Biology, Forensic Biology, History and Criminology modifying program requirements.
 - New courses in Canadian Studies, Communications, Indigenous Studies (ICR) and Political Studies.
 - The Anthropology Specialization in Biological Anthropology and the Archaeology Specialization in Bioarchaeology will start in the 2023SU session.
 - Plus a number of minor changes.
 - Link to the agenda has not been sent out yet.
- Strategic Research Plan, 2023-2028
 - Noah proceeded to show the mind map of the Strategic Research Plan.
 - Draft One Feedback Opportunity (March/April).
 - Approval at Senate (May, 2023).
 - Six Research Priority Areas: Student Engagement with Research, Enhanced Communication of Research, Faculty Support and Mentorship, Research Funding and Partnerships, Research Leadership and Research Collaboration.
 - Kari asks: Has there been talk on if it will be based on your program? Noah answers: It's very general and short. Kari clarifies: Will there will be more opportunities for specific programs? Noah answers: That would be more on the department and faculty level. A lot of this plan is not very developed yet.

c. **Prime Minister Deondrae Thompson**

I. Transition Reports

- Write about your accomplishments this year and what you'd want to tell someone who would be fulfilling your role next year.

II. Minister of Communications and Publicity Resignation

- Resignation of Jenah Williams, Minister of Communications and Publicity.
- Shoutout to Jenah for all of her hard work!

Motion: To receive the resignation of Jennah Williams as Minister of Communications and Publicity.

Moved By: Deondrae Thompson

Seconded By: Karilin Wilson

Discussion: N/A

Motion unanimous, motion carries

III. Inter-Collegiate Report

- After the East vs West situation, a meeting was held. A third-party member from the TCSA was present to step in if needed.
- The concern about the source of the miscommunication was discussed, specifically about a member of the OC Cabinet.
- Suggestions on how to communicate better next year were discussed.
- Our new Minister of Inter-Collegiate Affairs position was brought up. Most cabinets didn't take well to it.
- A senate caucus was discussed but might be a next-year thing. More caucuses could be discussed for similar minister positions to help with collaboration.
- Noah suggested that each cabinet sends out a contact list for all of the cabinet members to the other cabinets to help promote communication.
- Dante asks if in the next meeting they could bring up to make sure that no two cabinets have their meeting at the same time. That will most likely be a next year problem. Deondrae says that there might be a Cabinet Prime Minister group chat next year.
- Noah has thoughts on perhaps making an inter-collegiate student government, but that might be an idea for the future.

IV. Sweaters/Retreat

- Update On Cabinet Retreat and Sweaters
 - Tonic Karaoke was called but there was no response. Dyllan knows the owner, and he says that we could book or go and use their private rooms. Maria says that she will reach out to him after the meeting.
 - Dee suggests that for sweaters, Maria should talk to the person who got the sweaters for the Residence Council.
 - Maria is currently making a google doc form that she will be sending out.

V. Elections

- Elections are still going.
- There are nomination forms on the cabinet link tree and Deondrae will be printing some after the meeting.
- All positions are open.

- Deondrae says that recorded speeches were widely preferred. Noah suggests that if we do Instagram live speeches, that we do a different live for each person.
- Dee suggests that similar to the TCSA, we have campaigns available online. Perhaps a google doc that we could put in our link tree.
- If you fill out a nomination form, you will be contacted for ballot information by Deondrae. For ballot information, you can put your pronouns, your qualifications, your goals, your name, etc.

7. Correspondence

8. Questions from the Public

9. Any Other Business

a. Pin Design Contest

I. Overview of Pin Contest

- Deondrae will go over it with the College Office.
- We will possibly be giving the participants prizes.

b. Arthur Referendum

I. Summary

- There was a petition made by the TCSA that was going around to make the Arthur a refundable levy.
- There was a question that the TCSA was not following their by-laws.
- The petition did not meet the petition requirements.
- It did not end up being on the TCSA ballot.
- Advice for petitions: Always get more names than you need.

10. Closed Session

Motion: To go into closed session at 1:22pm to discuss Cabinet Award nominees and choose award winners.

Motioned by: Noah Edwards

Seconded by: Deondrae Thompson

Discussion: N/A

Motion unanimous, motion carries

a. Cabinet Awards

- I. Overview of Awards and Process
- II. Discussion of Nominees
- III. Voting on Award Winners

b. Report of Closed Session

I. We chose awards, we wish we could nominate everyone!

Motion: To exit the closed session at 2:48pm.

Motioned by: Noah Edwards

Seconded by: Dee Carter

Discussion: N/A

Motion unanimous, motion carries

11. Adjournment

Motion: To adjourn this meeting at 2:48pm on March 19th 2023.

Motioned by: Noah Edwards

Seconded by: Karilin Wilson

Discussion: N/A

Motion unanimous, motion carries