

**Lady Eaton College Cabinet  
Minutes  
February 11th, 2024  
ECC 207/Teams  
3:00 p.m.**

**Present (Voting):** Noah Edwards, Dante Pio, Reem Muqtadar\*, Dee Carter, Dorcas Oladele, Eden Cain, Lase Arowolo\*, Rushk Choudry, and Sarah Ovens.

**Present (Non-Voting):** Karilin Wilson, Camryn Moerchen, Aditi Midha\*, Kyra Myderwyk, and Eden Davila.

**Public Present:**

**Regrets:** Brayden Heath and Beth Wallace.

**Absent:** Mads Leduc, Mia Richardson, Ishita Gurav, and Alisha Gopinath.

*(\* Denotes electronic participation)*

**1. Call to Order**

Meeting is called to order at 3:09pm on Sunday, February 11<sup>th</sup>, 2024.

**2. Speaker's Remarks.....Karilin Wilson**

Land acknowledgement: *We respectfully acknowledge that we are on treaty and traditional territory of the Mississauga Anishinabeg. We offer our gratitude to First Nations for their care for, and teachings about, our earth and relations. May we honour those teachings.*

**3. Approval of Agenda**

*Motion:* That the agenda for the February 11<sup>th</sup>, 2024 Lady Eaton College Cabinet meeting be approved.

*Moved by: Dee Carter*

*Seconded by: Rushk Choudry*

*Discussion: N/A*

*Carried unanimously*

**4. Approval of Minutes**

*Motion:* That the minutes for the January 28<sup>th</sup>, 2024 Lady Eaton College Cabinet Meeting be approved.

*Moved by: Eden Cain*  
*Seconded by: Dante Pio*  
*Discussion: N/A*  
*Carried unanimously*

**5. Presentations**

**6. Committee Reports**

**a. Events Planning Committee**

**i. February 11<sup>th</sup> Meeting**

- Discussed Winter College Weekend, if you haven't sent in Event Reflections to Dante yet, please do!
- Discussed Dr. Toad's birthday! Reach out to Dee if you would like to be a part of the planning.
- Discussed Formal, will be discussed later in the meeting.
- Discussed West Bank Love. Tickets should be \$5, and Kyra is asking for three, sober volunteers for the event.

**b. Clubs and Groups Funding Committee**

*Motion:* That \$970 from the 2023 Fall Levy Cheque surplus be allocated to the Clubs and Groups Funding line.

*Moved by: Noah Edwards*

*Seconded by: Dee Carter*

*Discussion: N/A*

*Carried unanimously*

*Motion:* That clubs and groups funding be approved as follows:

- a. Forensic Science Society - \$330
- b. Hispanic Organization of Latin Awareness (HOLA) - \$120
- c. South Asian Association Trent - \$250
- d. Trent Anthropology Society - \$350
- e. Trent Dance Team - \$400
- f. Trent Rotaract Club of Peterborough - \$200
- g. Trent Undergraduate Physics Society - \$350
- h. Trent/Fleming Nursing Student Association - \$400

*Moved by: Noah Edwards*

*Seconded by: Eden Cain*

*Discussion: N/A*

*Carried unanimously*

**c. Legislation Review Committee**

i. January 28<sup>th</sup> Meeting

- Annual General Meeting will be held on March 8th. Eden suggests that we check who will be available at certain times.
- Nothing can be approved if we don't have 15 members of LEC.
- There will be food!
- There will be a draft copy of the constitution and policy handbook released this Friday.

ii. Constitution Recommendations

- Dante discussed a variety of changes.
- Terminology changes.
- Discussed the definition of deemed resignation.
- Discussed the impeachment process.

iii. Policy Handbook Recommendations

- Dante discussed a variety of changes.
- Mostly small changes.
- Added a College Space Committee.
- Bringing back Senior and Junior Senator.
- Adding a Junior Minister of Communications and Publicity.
- Splitting of Minister of Arts and Culture to Minister of Arts and Minister of Culture.

**7. Minister Reports**

a. **Prime Minister.....Noah Edwards**

i. Cabinet External Update

- The new college's crest was revealed!

ii. Cabinet Awards

- Cabinet award nominations will be opening up this week!
- Nominations will not be accepted at the Cabinet meeting.
- Cabinet will select the winners in closed session during the March 17<sup>th</sup> meeting.
- There will be two forms, one that is public and one that is for Cabinet.

iii. Student Leaders Meeting

iv. Finances

- Went through the Cabinet budget.

v. Clubs and Groups Funding

vi. TCSA

vii. Events

viii. JCR Survey

- Will close after reading week, there has not been much feedback yet.
- ix. College Repairs
  - The music room is open again!! We will be planning on moving some boxes after the Cabinet meeting.
- x. Purchases
  - The popcorn machine was returned since it needed to be cooled down after each use.
  - Discussed other purchases that were made.
- xi. Cabinet Office Discussion
  - More pens are needed; Camryn will be adding this to their list.
  - More stickers needed.
  - Noah suggested desk lamps, Eden offered to pick them up.
  - Sarah suggests decoration for outside of the Cabinet office.

**b. Deputy Prime Minister.....Dante Pio**

- i. January 29<sup>th</sup> Ancillary Fee Protocol Meeting
  - Instead of a 3% increase, it will be CPI.
  - Discussed things they would like to change.
  - Discussed what would happen in extreme ancillary fee increase situations.
  - Discussed terminology/glossary changes.
- ii. February 1<sup>st</sup> Meeting with Pig's Ear Tavern
  - A bar downtown that was a big place for student life a while ago.
  - Discussed how to bring students to downtown communities such as the Pig's Ear Tavern.
  - Discussed Toad Hunt expanding to downtown businesses.
  - Back in the day the Tavern used to do open mic and trivia.
  - Suggested that they should join the downtown Boro gift card.
- iii. Mid-Year Check Ins
  - The check-ins were conducted during January.
  - Used to see what Cabinet members were thinking and feeling about Cabinet this year.
  - Discussed possible future training ideas.
  - It went a lot better than Dante expected.
  - If you're interested in what he wrote down for you specifically, please let Dante know.

**c. Minister of Inter-Collegiate Affairs.....Kyra Myderwyk**

**i. Orientation Subcommittee Report**

- Attended on January 31<sup>st</sup>.
- 180 students attended winter orientation.
- Currently hiring orientation week facilitators.
- We have some of the lowest orientation week costs compared to other universities.
- Last orientation week, the cost was \$172 per leader, food was \$56,000, materials were \$25,000, Kyra discussed the other parts of the budget.
- Asking for a 5% increase, each first-year student would pay \$170.38 each for orientation.
- Expecting \$19,500 total from cabinets, and \$30,000 total from colleges.
- \$313,790 is the expected budget. This is about \$30,000 from last year.
- They will not be removing Playfair, it usually costs \$4,000.
- They will be reducing costs by reusing orientation week shirts and putting pre-week for orientation leaders online.
- Dante asks if it will be synchronous or asynchronous, Kyra assumes it will be synchronous Zoom calls.
- There won't be big events on the Thursday and Friday of O-Week.
- They are going to reuse some materials from last year such as tents.
- Any extra money will go to food costs.
- Last year they spent \$62,000 on feeding the leaders. Dante discussed the meal plan system.
- They will not be having meal tickets for leaders this year to save money. The meal tickets are used to feed the leaders on the Thursday and Friday of orientation week.
- Kyra asked questions at the meeting and went over the answers they gave.

*Motion:* That the 5% increase to the CASSC Orientation budget, be supported, and that Cabinet direct the CASSC representative to vote in favour.

*Moved by:* Noah Edwards

*Seconded by:* Dante Pio

*Discussion:* Discussed possible concerns.

*Motion failed*

**ii. Transportation Reimbursement**

- Ran various errands for Cabinet during Winter College Weekend and is asking for reimbursement.

*Motion:* That Kyra Myderwyk, Minister of Inter-Collegiate Affairs, be provided with a transportation reimbursement for 23 kilometres at \$0.70/km for a total of \$16.10.

*Moved by:* Noah Edwards

*Seconded by:* Dee Carter

*Carried unanimously*

**d. TCSA Commissioner.....Sarah Ovens**

**i. Board Meeting**

- Aimee discussed the idea of a legal clinic for students.
- Discussed the Reframe movie panel, it went lovely!
- Discussed a possible training event with Trent International.
- Discussed International Student Enrollment cap.
- Discussed Orientation Team budget plan.
- Discussed student issues.
- Discussed an anti-racism conference.
- Discussed policy changes.
- Discussed resources for sexual violence on campus.
- Discussed students worries about stigma with Punch-A-Lunch. You can use Punch-A-Lunch with the Value Meals at Champlain.
- If you go into College Offices, you can get a Punch-A-Lunch card!
- Discussed a plan for a gender-affirming care event.
- Black History Month food and workshop plan in the works!
- Discussed the by-laws of Senate.
- Discussed survey questions regarding academics.
- Discussed working with the BIPOC Formal planners.
- Discussed the powwow that TUNA is hosting.
- Working on getting more menstrual products.
- Discussed ‘What’s in my Hair’, an event that gave out hair care kits for students.
- Discussed the Annual General Meeting for the coming spring.
- Discussed possible faculty training.
- No more Senate liaison.

*Motion:* That Cabinet recess until 4:45 pm.

*Moved by:* Eden Cain

*Seconded by:* Noah Edwards

*Carried unanimously*

**e. Ministers of Social Affairs.....Eden Cain & Aditi Midha**

**i. Formal Update**

- The formal will be at the Venue!
- Pasta Bar!! Different types of pasta, meats, and veggies. Cost will be \$32 per person. Eden will be inquiring about garlic bread.
- Estimating for 150 tickets.
- This is the last meeting before Formal!!
- Ticket prices will probably be \$15 and go up to \$20.
- Considering doing a raffle. Gift cards were very big last year as prizes. Dee suggests Trent merch. Kari suggests doing less prizes than last year since it was a bit much.
- Eden is asking for volunteers! She will be sending out an email later about a formal subcommittee meeting.
- Ticket sales will hopefully be starting next week. Information on tabling will be coming soon.
- Eden discusses what's included at the Venue including the DJ, security, linen, napkins, etc.
- We will be submitting a deposit of about \$6,000.
- Eden will be thrifting and making some of the decorations.
- Let Eden know if you'd like to be on the Formal Committee!
- Risk assessment will be submitted today.

**f. Senior Minister of Finance.....Noah Edwards on behalf of Brayden Heath**

**i. Levy Group Meeting**

- There is a new Levy representative.
- Discussed Electric City Hack and other topics.

**g. Cabinet Clerk.....Camryn Moerchen**

**i. Trent Nature Trails Subcommittee Meeting**

- Camryn is unable to make it, looking to see if anyone is available to go.
- Tomorrow, February 12<sup>th</sup> from 11am to 1pm.

**8. Correspondence**

**9. Questions from the Public**

**10. Any Other Business**

**11. Closed Session**

*Motion:* That Cabinet enters closed session at 5:01pm to discuss internal affairs (mid-year check-ins and Winter College Weekend).

*Moved by:* Noah Edwards

*Seconded by:* Dorcas Oladele

*Carried unanimously*

*Motion:* That Cabinet exits closed session at 5:10pm.

*Moved by:* Noah Edwards

*Seconded by:* Dee Carter

*Carried unanimously*

**12. Adjournment**

*Motion:* That this meeting adjourns at 5:10pm on February 11th, 2024.

*Moved by:* Dee Carter

*Seconded by:* Sarah Ovens

*Carried unanimously*