



JOB POSTING
CAMPUS RECREATION SPORT LEAGUE OFFICIAL
Part-time Student Position
Trent Athletics & Recreation Department

Supervisor: Campus Recreation and Varsity Game Day Coordinator
Hours of Work: 6-10 hours per week (flexible, depending upon special events schedule)
Terms: September 1st, 2024 to April 30th, 2025
Rate of Pay: \$17.05/hour

Trent Work Study Eligibility: Students receiving OSAP and who meet eligibility under the Trent Work Study Program (TWSP), will be given priority consideration for this position, for all fall/winter position. TWSP eligibility is not applicable for May-August. However, all students are encouraged to apply. **For TWSP eligibility requirements, please visit the Financial Aid website at <http://trentu.ca/financialaid/work.php>. Please indicate on your Cover Letter whether you are TWSP approved.**

ABOUT TRENT ATHLETICS & RECREATION:

Dedicated to excellence, Trent Athletics & Recreation is committed to providing opportunities for Trent students and the community at large to become involved in a wide range of recreational, sport and leadership activities at all levels, with the objective of encouraging and developing a healthy lifestyle.

ABOUT THE POSITION:

The Athletics Department is a vibrant and energetic place. We are looking for individuals to join our Campus Recreation team, who are **passionate about delivering an outstanding student experience** across our intramural programs and special events.

Campus Recreation Officials are responsible for the facilitation of intramural sport leagues. Campus Recreation Officials' main responsibility is to implement the intramural sports policies and sport specific playing rules, so that there is an appropriate level of control, fairness, and safety. Campus Recreation Officials are also ensuring that all students adhere to the Campus Recreation code of conduct. Our officials are expected to know all Trent University Campus Recreation rules for the sport and be able to call and explain the rules to participants. We offer training sessions and support staff to ensure the success and safety of our programs.



Primary Responsibilities:

- Arrive 15-minutes prior to the games to assist the organization and set up of equipment.
- Understand and be able to vocalize all sport league rules.
- Intervene and deescalate when tensions rise between participants and players.
- Resolve issues between participants and bring incidents to the attention of the Campus Recreation Coordinator.
- Report any improper sport conduct to the Campus Recreation Coordinator.
- Be aware of physical surroundings and safety hazards to participants.

Qualifications:

- Must be a Trent student - priority consideration will be given to students who are eligible for the Trent Work Study Program (TWSP).
- Must have strong customer service skills and be outgoing and personable with the ability to communicate effectively with large groups.
- Have strong understanding of our intramural sports and rules.
- Certifications in any intramural sport are an asset (referee, coach, official etc.).
- Strong administrative and leadership skills are required.
- Ability to work in a fast-paced environment and make decisions quickly.
- Ability to problem-solve.
- Self-motivated, punctual, and responsible.
- Willingness to work as part of a team, providing additional shift coverage as needed.

Training and Certifications Required – All training must be complete prior to starting first shift. The cost of training is the responsibility of the employee.

- Police Record Check
- First Aid/CPR and AED
- Ministry of Labour Health and Safety Worker Awareness Training
- Workplace Violence and Harassment Training
- WHMIS (Workplace Hazardous Materials Information System Training)
- AODA Customer Service Training
- AODA – Integrated Accessibility Standards Regulation Training
- Information Security and Privacy Training
- Concussion Awareness Training

To Apply:

All applications must include a cover letter and resume and can be e-mailed to campusrec@trentu.ca (*Microsoft Word or Adobe PDF*). Please note your full name and the position title in the subject line of your e-mail (i.e., First and Last Name – Position Title).

Trent University is actively committed to creating a diverse and inclusive campus community and encourages applications from all qualified candidates. Trent University offers accommodation for applicants with disabilities in its recruitment processes. If you require accommodation during the recruitment process or require an accessible version of a document/publication, please contact campusrec@trentu.ca. While Trent Athletics & Recreation Department appreciates all applications, only those applicants considered for an interview will be contacted.